

OK M5

23 July 1973

MEMORANDUM FOR: Executive Officer  
Intelligence Community Staff

Frank,

Before [ ] left for vacation, he asked me to take up the following items with you:

1. It would be helpful to him if your office could provide him the full TO as proposed for the IC Staff and a roster of present incumbents, telephone numbers, and duties of the professional personnel. The CCG list is attached.
2. For your information, he has agreed to a release date of 20 August for [ ] of this staff to transfer to the CIA/DDO. [ ] leaves us today.
3. Finally, re General Allen's memo of 18 July requesting memos recording discussions between IC Staff and community members, attached is a format we are using in CCG as SOP for this purpose. Experience has shown that responses are more likely and timely if a simple method is provided and one which has the advantages of recognition and quick scanning. You will appreciate from the discussions at the meeting in the country that it is particularly important for the CCG team leaders to be aware of the contacts made with their "Agencies," so I am assuming as these come to your attention a copy will be made available to CCG for this purpose.

It would also be useful if a similar system were instituted to keep the CCG informed of the contacts and substance of discussions between IC personnel and members of OMB as well as the members of our congressional committees.

/s/

[ ]

Attachments: as stated

[ ]

25X1

Approved For Release 2005/06/09 : CIA-RDP82M00531R000400170023-2

Next 8 Page(s) In Document Exempt

Approved For Release 2005/06/09 : CIA-RDP82M00531R000400170023-2